



उच्च शिक्षा विभाग

UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110 002

2006 (UGR)

September 25, 2015

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Dear Sir/Madam,

I am pleased to inform you that after due process of expert evaluation of your application and on the recommendations of the MHRD Empowered Committee, University Grants Commission has selected you as the **UGC-Dr. D. S. Kothari Post Doctoral Fellow (DSKPDF)**. The postdoctoral Fellowship (PDF) is tenable for a period of up to 3 years for full time research in the chosen area as accepted by your Mentor Prof. .

- 1. The awardee shall have to join the department and the mentor as early as possible but not later than a period of 3 months from the date of issue of this award letter.
- 2. The maximum duration of the PDF award is 3 years, the fellowship is awarded on yearly basis with renewal/termination clause on the basis of approval of the DSKPDF's mentor expert.

The amount of fellowship payable during the tenure is as under:

	1st Year	2nd Year	3rd Year
Post Doctoral Fellowship	Rs. 43,450/- p.m.	Rs. 45,100/- p.m.	Rs. 46,500/- p.m.
Higher Post Doctoral Fellowship	Rs. 46,500/- p.m.	Rs. 48,500/- p.m.	Rs. 50,500/- p.m.
Contingency	Rs. 1,00,000/- p.a.	Rs. 1,00,000/- p.a.	Rs. 1,00,000/- p.a.
HRA	As per the University norms (in case subsidized accommodation is not provided by the University/Institution)		

It may be noted that UGC has developed a dedicated web-portal (<https://scholarship.canarabank.in/Adm/SignIn.aspx>) for capturing data of the awardees. The University/Colleges/Institutions will submit the master data of the awardee in the portal with a unique user's profile of the University/Institution (after name, address, position already provided to the University/Institution). The University/Institutions shall submit & update the information in the master data (treating identification, HRA, and resignation etc.) of the beneficiaries quarterly basis after verifying the progress of the fellow in case concerned University/Institution has not registered on the web portal (<https://scholarship.canarabank.in/Adm/SignIn.aspx>) they may do so now. Based on the master data submitted on the web portal by the concerned Universities/Institutions the payment of the fellowship will be made into individual beneficiary's account.

- 1. The PDF award will carry a contingency grant of Rs. 1,00,000/- p.a. The Fellow is expected to utilize the grant with the approval of Mentor and as per the rules of University/Institution.
- 2. The Fellowship and contingency amount will be transferred electronically through Direct Benefit Transfer (DBT) scheme. The awardee should inform the University/Institution in the prescribed format (as per Certificate-I) along with the Award letter to the University (acknowledged by the Mentor of the University/Institution) and must forward by the Registrar.
- 3. At the end of every three months the awardee has to submit utilization certificate in the prescribed format (as per Certificate-II) to the University/Institution and also to become eligible to draw fellowship for the next three months. The awardee has to submit the HRA certificate in the prescribed format (as per Certificate-IV) to the University to draw the House Rent Allowance. The HRA certificate has to be submitted after every three months.
- 4. After the end of each year the awardee has to submit utilization certificate of contingency grant in the prescribed format (as per Certificate-III) to the University/Institution in addition the awardee shall submit Annual Progress Report in the prescribed format (as per Certificate-V) through the respective Mentor with a certificate of satisfactory performance from the date of commencement of the project to the University/Institution in order to be eligible to get the stipend for the next year.
- 5. It is mandatory to submit the utilization certificate and Annual Progress Report within 30 days from the end of each year. The awardee shall also submit the Annual Progress Report (as per Certificate-V) of the research work through the respective Mentor with a certificate of satisfactory performance from the date of commencement of the Project to National Coordinator of UGC-Dr. D. S. Kothari Postdoctoral Fellowship Scheme at [dskp@ugc.gov.in](mailto:dskp@ugc.gov.in) with a copy to the Mentor. In case the research work is found unsatisfactory the award is liable to be discontinued.
- 6. The award will terminate the fellowship to the awardee in any of the following cases under the advice of the DSKPDF Cell:
  - a) The awardee is later found ineligible on account of false information provided in the application.
  - b) The award is terminated on account of unsatisfactory progress of research work.
  - c) The awardee is found to have drawn from other sources during the tenure of the fellowship.
  - d) The awardee is found to be involved in any unethical practice during the tenure of the award.

The award is made subject to the mentor's and the awarding institution's approval that the research is of an approved nature. Dr. D. S. Kothari Postdoctoral Fellowship Scheme